

INFORMATION NOTICE

WORKFORCE SERVICES

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Date: June 27, 2008

Expiration Date: 7/27/10

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TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: JTA SYSTEM VERSION 4.43 RELEASE

The purpose of this information notice is to inform you that the Workforce Services Division (WSD) will release the Job Training Automation (JTA) System Version 4.43 changes on the weekend of June 27, 2008. The JTA system software will be available beginning Monday, June 30, 2008.

The significant change included in this system release implements the programming of the Trade Adjustment Act (TAA) Program in the JTA system. Additional data required to be collected on clients authorized to participate in TAA will be entered into a new JTA data entry screen effective July 1, 2008. On Saturday June 28, the ability to enter TAA data into the Program Activity Support System (PASS) will no longer be allowed. All current active TAA client data will be transferred to the JTA system Monday morning June 30 and all future activities and services for these clients will be recorded in JTA. The implementation of TAA data collection through the JTA system does not reflect a change in EDD policy regarding the administration of the TAA program. We have integrated TAA data collection into JTA in order to facilitate integrated services in the Local Learning Labs (LLL) and to enable the EDD to more effectively monitor program outcomes.

Below is a detailed description of all of the software changes in this system release.

WIA System - Programs Modified

Log #6347 LWID – Load WIA Data, and
#6352 XWID – Extract WIA Data
#6353
#6368
#6375

Changes for LLL ONLY

Format and load the Dislocation Tenure (dslocn_tenure) and Integration Download Date (integ_dnld_dt) fields from the WIA Application (wia_app) Table to the WIA IPD Application (wia_ipd_app) Table.

EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Special requests for services, aids, and/or special formats need to be made by calling (916) 654-8055 (Voice). TTY users, please call the California Relay Service at 711.

Format and load the Assessment Indicator (assmt_indctr) field from the wia_app table to the wia_ipd_app table, otherwise set to NULL. Extract records from the Documentation of Eligibility (doc_eligy) Table as a record type D and load the records into the WIA IPD Documentation of Eligibility (wia_ipd_doc_eligy) Table.

Soft exit a record after 90 days have passed from the activity end date in the JTA enrollment activity table and if 90 days have passed from the CalJOBSSM last activity date in the Job_Seeker Table.

This change adds an edit to check if the Exit Education Status (exit.educ_stat) equals 1 or 3 then the Type of Degree Attained (exit.degree_type) cannot equal 1, 2, 3, or 4.

Changes applicable to all system users

This change modifies the programming to use the lookup table d_ed_lvl instead of the table d_esl_ed_lvl (deleted) with regards to the new Educational Function Level categories for the youth test scores.

This change alters the edit to the fields: Pregnant/Parenting Youth (preg_parent_yth), Youth Needing Assistance (yth_need_addtl), and Runaway Youth (_runaway). These fields must be completed if the age is 18 or less; but are optional fields for youth greater than 18 years of age.

Log #6298	ETAA – Enter Trade Adjustment Act Data
#6312	PTAA – Print TAA Data
#6367	LLTA – Load Local TAA Data

ETAA - These changes add new programs to the system to incorporate screens to record and handle data for the clients served under the TAA Program. The menu structure will display on the local-side database, however, accessing the screens give the user connect permission to the state-side database where the programming resides (similar access and connectivity as the expenditure and fiscal reporting process). The ETAA provides a data entry screen to record client related services specific to the TAA program that can not be captured elsewhere in the JTA system. Attachment 1 provides a view of the entry screen and general process instructions. The TAA clients should have a JTA Enrollment Form specifically to record the TAA training activity. The enrollment grant code will be 802. The JTA Customer Support Help Desk will make the necessary system changes to allow the Learning Labs and Workforce Services field staff the ability to use Grant Code 802 for Enrollment. Local Learning Labs that are standalone JTA users should contact the JTA Customer Support Help Desk at (916) 653-0202 for instructions on how to provide for use of this TAA specific Grant Code.

PTAA - allows users the ability to print a data entry screen (ETAA).

LLTA - loads a TAA data flat-file (ASCII) from a local case management system into the JTA TAA table.

**Log #6349 EWIR – Enter WIA Registration Form, and
#6379 LWIR – Load WIA Registration Form, and
 XWID – Extract WIA Data**

The entry and load programs are modified for the field Highest Grade Completed (hi_grade_cmplt) to address a discrepancy between the values entered into this field (such as “1” and “01”, “2” and “02”, etc.). The change requires all data entry to use consistent values such as “01”, “02”, “03”, through “09”.

Selected concurrent participation fields on the application are now optional fields. These include Adult Education, Job Corps, Native American Program, Veteran WIA Programs, Veterans’ DVOP/LVR, Trade Adjustment Act, NAFTAA-TAA, Vocational Education, Vocational Rehabilitation, Wagner-Peyser, WtW Participant, Title V Activities, Comm Srvc Block Grant Program, HUD Program, Other non-WIA Program, TANF, and Food Stamp Training Program.

The Citizenship (_ctznshp) field is now optional and not required for a complete application.

Log #6380 EWIR – Enter WIA Registration Form

EWIR is fixed to accommodate the standalones when specifying the integration database.

Release Amendment – The system Release 4.42 (effective June 9, 2008) included a Load WIA Exit (Log #6370) change impacting the accessing of the exit screen for learning labs. The grant group list should include 54.

Data Script - S4410menu.sql – adds the new MTAA to the main menu.

Database Changes

Delete – d_esl_ed_lvl table

Add – wia_ipd_doc_eligy table
 dslocln_tenure, integ_dnlld_dt, and assmt_indctr to the wia_ipd_app table

Note To Timeshare JTA System Users - This release will be installed over the weekend. Please do not access your system from Friday, June 27, 2008, at 5:00 pm through Monday, June 30, 2008, at 8:00 am.

Note To Standalone JTA System Users - The release files will be available on Wednesday, July 2, 2008, on the FTP site at endor.jta.edd.ca.gov and on the timeshare server at jta.cahwnet.gov.

The new programs and enhancements are a result of program requirements and inquiries made to the JTA Customer Help Desk.

Should you have any questions regarding this JTA system, please call the JTA Help Desk at (916) 653-0202.

/S/ BILL BURKE
Assistant Deputy Director
Workforce Services Branch

/S/ BOB HERMSMEIER
Chief
Workforce Services Division

Attachment

ETAA – ENTER TRADE ADJUSTMENT ACT PARTICIPANT DATA SCREEN

ETAA	Enter TAA Participant Data	!!!!!!
01 SSN UUU-UU-UUUU		
02 Qualifying Separation Date	MM/DD/YYYY	
03 Birthdate	MM/DD/YYYY	
04 Field Office Number	UUUUU	
05 Date of TAA Application	MM/DD/YYYY	
06 Petition Number	UUUUUUUU	
Activity and Service Record		
07 Travel While in Training	!	13 Remedial TRA !
08 Subsistence While in Training	!	14 Waiver from Training Rqmt
09 Occupational Skill Training Code	!!!!!!!	15 Job Search !
10 Received Remedial Training	!	16 Relocation Allowance !
11 Basic TRA	!	17 Other Federal Co-Enrlmnt !
12 Additional TRA	!	
Outcomes		
18 Reason for TAA Exit	UU	20 Recalled by Layoff Employer !
19 Occupational Code of Employment	!!!!!!	21 Participated in ATAA !

GENERAL INSTRUCTIONS AND GUIDANCE FOR ETAA ACCESS AND USAGE

This new screen provides local staff the ability to record information about the activities and services provided to clients with regarding to the TAA Program.

Menu Navigation - Access the entry screen by navigating the menu as follows:

> Main > MTAA (Menu TAA) > ETAA (Line 1 – Enter TAA Participant Data) > SELECT “ETAA”

Retrieving a Record – To start, enter a client Social Security Number and Qualifying Separation Date.

- If no matching record is found, the program is put into the ADD mode to permit manual data input.
- If a matching record is found, existing data will be displayed and the program is put into UPDATE mode to permit the entry of new data or the editing of existing data.
- If a transfer date is identified, the program will be put into VIEW mode and the record locked.
- In addition, the program is put into the VIEW mode when the record locked or the user does not have proper access permission.

Data Entry – Data input into the screen will require using one of the following formats:

- Date Field – MM/DD/YYYY (04/06/2007)
- Number Field – indicate and office, petition, occupation, etc.
- Yes/No Code – 1 = yes; 2 = no
- Code – a code to indicate a selection or reason.

Saving the Screen – To file or save the screen to the database press the <F5> Function Key.