

CALIFORNIA EMPLOYER

Third Quarter 2007

Check charges to your UI reserve account

*Statement will be mailed
beginning in October*

In October 2007, the annual Statement of *Charges to Reserve Account* (DE 428T) will be mailed to you.

This statement notifies you of the unemployment insurance (UI) benefit charges and credits to your reserve account during the previous fiscal year (July 1, 2006 through June 30, 2007). Charges are itemized and based



on the UI benefits paid to your former employees.

Charges to your reserve account may increase your UI contribution rate for the tax year 2008, so it is important to review your statement carefully and respond in a timely manner if you do not

agree with the charges on your DE 428T.

You have 60 days from the mail date on your DE 428T to protest any charges you believe are incorrect. An extension of up to an additional 60 days may be granted for good cause if you submit your request before December 4, 2007.

If you have an address change and/or agent update, inform EDD immedi-

ately to receive your DE 428T.

For further information, refer to the *Explanation and Instruction Sheet* (DE 428C) included with the DE 428T, or call our Taxpayer Assistance Center at (888) 745-3886. The DE 428C is also available at www.edd.ca.gov/taxrep/de428c.pdf.

Now on Internet: address changes, registration and more

New employers can now use EZREG to register with EDD via the Internet. Newly registered employers will receive their EDD employer account number and tax rate information immediately.

EZREG also allows registered employers to use the Internet to change their address or inactivate their account. In addition to EZREG, our online services allow employers to report quarterly wage information, file new employee and independent contractor reports, and make deposits using the Internet.

For more information visit <https://eddservices.edd.ca.gov/index.html>.

Benefit audit forms help uncover Unemployment Insurance fraud

As part of our continuing efforts to combat UI fraud, EDD has implemented an additional benefit audit process to more quickly detect and deter benefit fraud.

Daily, an automated crossmatch program compares the start-of-work date reported by employers on the *Report of New Employee(s)* (DE 34) with UI benefit payment information.

If a match is identified, a *New Employee*

Registry Benefit Audit (DE 1296 NER) form is sent to the employer, which requests earnings and eligibility information for the weeks the claimant certified for UI benefits.

The employer is also asked to validate the claimant's start-of-work date, as this is key to determining whether the claimant is entitled to receive UI benefits. Employers are required to provide EDD with this information within 10 days of

the receipt of the DE 1296NER form.

The information provided by employers is used to identify and recover unauthorized UI benefit payments and to better detect fraud. Employers who respond to DE 1296NER form will not receive a *Benefit Audit* (DE 1296B) form for the same employee for the same quarter.

Your cooperation is essential to detect fraud and to protect the integrity of the UI program.

Federal, state agencies offer e-File/e-Services workshops

The EDD, Franchise Tax Board (FTB), Board of Equalization (BOE), and Internal Revenue Service (IRS) are sponsoring no-cost e-File/e-Services workshops starting in August.

We will be visiting various areas in Northern, Central, and Southern California to bring you the latest information and assistance.

For details and to register for a workshop, please visit FTB's Web site at www.ftb.ca.gov.

Get expert assistance at Small Business Fairs

Small Business Fairs offer informative workshops on federal, state, and local tax and business requirements. More than 20 government agencies will be available to assist you in learning how to manage a successful business. It's a great opportunity for you to boost your business know-how by talking to experts, attending workshops, and networking with other business owners.

The fairs are free but reservations are recommended. For more information, visit BOE's Web site at www.boe.ca.gov/sutax/tpsched.htm.

Upcoming fairs

East LA/West Covina:

September 26 – 9 a.m. to 2:30 p.m.

Phone: (213) 593-1311

E-mail: EastLasbf@boe.ca.gov

San Leandro:

October 11 – 9 a.m. to 2:30 p.m.

Phone: (916) 341-7389

E-mail: SanLeandrosbf@boe.ca.gov

Torrance:

October 26 – 9 a.m. to 2:30 p.m.

Phone: (213) 593-1311

E-mail: Torrancesbf@boe.ca.gov

No-cost seminars answer federal and state payroll tax questions

We offer free seminars to help you understand and comply with California payroll tax laws. Our payroll tax seminars are customized to benefit established businesses, individuals who are just getting started in business, bookkeepers, and payroll agents.

Our State Wage, Hour, and Payroll Tax Seminars and Federal/State Basic Payroll Tax Seminars are listed below. Other seminars available include "How to Manage Unemployment Insurance Costs," "Employee or Independent Contractor," "Avoiding State Payroll Reporting Errors," and "State Basic Payroll Tax Seminar."

Seminars can be customized to meet your organization's specific needs. For a complete list or to register for a seminar, go to www.edd.ca.gov/taxsem or call our Taxpayer Assistance Center at (888) 745-3886.

State Wage, Hour, and Payroll Tax Seminars include reporting requirements and common wage and hour law application:

Bakersfield	09/27/07
Bakersfield	12/13/07
Fairfield	10/18/07
Fresno	10/17/07
Oakland	11/14/07
Sacramento	10/24/07
Santa Fe Springs	09/25/07
Van Nuys	09/21/07
Oakland	11/14/07

Federal/State Basic Payroll Tax Seminars include federal payroll information, as well as, state basic payroll information.

Anaheim	10/10/07
Bakersfield	12/07/07
Chino	10/11/07
Concord	11/15/07
Glendale	10/24/07
Hanford	10/25/07
Inglewood	11/29/07
Oakland	10/17/07
Oakland	12/05/07
Sacramento	10/23/07
Sacramento	12/04/07
San Bernardino	12/04/07
San Francisco	11/28/07
San Jose	10/16/07
San Jose	12/18/07
San Mateo	10/10/07
Stockton	10/10/07

Need help completing EDD forms?

Check out our updated Sample Forms Guide

To better assist you in completing EDD forms, we have revised and expanded our *Sample Forms Guide* (DE 45).

This publication includes more than 40 of the most frequently used forms for payroll taxes, unemployment insurance, disability insurance, and labor market information.

The *Sample Forms Guide* provides the following information for each form:

- The purpose and how to obtain the form.
- Tips for completing the form.

- The date(s) the form is due (if applicable).
- Common errors to avoid when completing the form.
- Answers to the most frequently asked questions about the form.

This publication is available online at www.edd.ca.gov/taxrep/de45.pdf. To request a copy, go to edd.ca.gov/eforms/default.asp.

A copy of the DE 45 may also be requested by calling our Taxpayer Assistance Center at (888) 745-3886.

Answers to UI questions are at your fingertips

Do you have a question about UI eligibility, appeals, or fraud? You can get answers quickly and easily on the Frequently Asked Questions feature on the EDD Web site.

Go to www.edd.ca.gov, then to the "How To" section on the left side of the page and click on "Unemployment Insurance," then click on the "Frequently Asked Questions" link.

You may also submit questions electronically to us via the Internet in a secure environment, just click on the "Contact

Us" link at the bottom of the page. Any information provided is treated as confidential.

In the event you have to layoff staff, your former employees may file for UI benefits online at eApply4UI. It is easy to use and available in both English and Spanish. Just go to EDD's Web site, click on the "Unemployment Insurance" link and on "About Filing a Claim" and then click on "eApply4UI."

This application allows individuals to file for UI benefits online and is available 24 hours a day.

For more information on the UI program, please visit EDD's Web site at www.edd.ca.gov/fleclaim.htm

File Withholding and Wage report online

Employers, payroll agents, multi-state employers, and payroll software vendors can file their *Quarterly Wage and Withholding Report* (DE 6) over the Internet using the new Fed/State Employment Taxes (FSET) program.

Several states, the Internal Revenue Service (IRS), and software vendors developed FSET to provide a standardized method for reporting federal and state employment tax and wage reports in eXtensible Markup Language (XML). Once approved by EDD to file by FSET, payroll agents and software vendors can elect to be added to our list of approved FSET software providers. Employers with fewer than 250 employees can also file their DE 6s online using our iFile Internet application.

For more information on these filing options, call (800) 796-3524 or send an e-mail to Ecom@edd.ca.gov.

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This newsletter is published quarterly by the Employment Development Department of the California Labor and Workforce Development Agency. It is distributed with tax forms to all employers who are subject to the provisions of the Unemployment Insurance Code.

EDD is a recipient of federal and state funds. It is an equal opportunity employer/program and is in compliance with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. To request alternate formats, call (916) 654-9029.

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Third Quarter 2007 Vol. 60, No. 3